

Board of Trustees

Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21740

ACTION

Subject: Continuing Education Tuition & Fees - FY 26

Date: March 18, 2025

BACKGROUND

In order to provide cost effective courses ensuring the financial success of Continuing Education programs, HCC desires to maintain a systematic approach to the calculation of Continuing Education tuition and fees. Affordability to our Continuing Education students must also be considered in the development of this tuition and fee structure.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following Continuing Education Tuition and Fee structure beginning with FY 26, Fall 2025, course offerings.

Basic tuition or course charge would be set as follows:

- Public Offerings - 35% increase above direct costs to cover indirect costs
- Educational Conferencing and Workshops-45% increase above direct costs to cover indirect Costs
- Contract Training - 60% increase above direct costs to cover indirect costs

(These percentages are targets and may vary depending upon enrollment, partnerships and community-good programs. Additionally, courses that are offered as either credit or non-credit are priced using the credit tuition/fees.)

Course Fee:

Cost of consumable supplies such as books, reproduced materials, hospitality, etc. would be a separate charge beyond tuition and registration fees and would vary by course.

Registration Fee:

\$8 per course

In addition:

Hagerstown Community College WSCE offers a senior discount of 50% on tuition FTE bearing courses for all students 60 or older. There will be a minimum charge of \$40 per course.

Maryland Code, Education § 16-310


Current as of December 31, 2021 | Updated by FindLaw Staff

(2)(i) Each board of trustees of a community college with a service area that borders another state may set an out-of-state fee in accordance with subparagraph (ii) of this paragraph for any student who resides in an out-of-state county that borders the community college's service area.

HCC does not charge out of county/state fee.

Prepared by: Heike Soeffker-Culicerto
VP of Finance and
Title: Administration

Recommended by:


James S. Klauber, President